



Teaching Assistant

Fixed Term Maternity Cover

Start Date:	Week comencing 22 nd September or as soon as possible
Contract:	Fixed Term Maternity Cover, term time only until 17 th July 2026
Salary:	Surrey PS3.3 — £24,331 FTE (£6,977.27 pro rata, based on two days per week over 37 weeks)
Hours:	08.30 — 3.30 (with 30 mins unpaid lunch), two days per week, 13 hours (days to be agreed)
Applications Close:	Tuesday 2 nd September
Interviews:	Week Commencing 8th September 2025

We are delighted to offer a maternity cover opportunity for a Teaching Assistant at St. Peter's Centre, a small and unique Medical Short Stay School (PRU) based in Englefield Green. This is a particularly exciting time to become part of our team, as we are in the process of forming a new Trust dedicated to PRUs. You'll be part of a pioneering group helping to shape the future of specialist education.

Although this is a fixed-term maternity cover role, there is potential for this position to develop into a longer-term opportunity as our provision and Trust continue to grow.

About St. Peter's Centre

Our provision supports up to 16 full-time equivalent pupils who are unable to access a full-time mainstream education due to medical needs, whether physical or emotional.

St. Peter's Centre is a nurturing and inclusive environment where staff enjoy:

- Outstanding behaviour from pupils
- A positive and supportive working culture
- Excellent outcomes for students, both academically and emotionally

Our students are a truly fantastic group of young people. They are generally quiet, with low self-esteem, and are often vulnerable. Many have significant gaps in prior learning, but with carefully directed teaching and consistent support, they are able to make rapid progress and frequently go on to achieve GCSEs. They require committed and passionate staff who bring patience, consistency, and empathy to their role. If you are someone who can build trust and foster resilience, this is the perfect opportunity for you.

Work Context:

As a Teaching Assistant at St. Peter's Centre, you will play a vital role in supporting students with medical and emotional needs, often working on a 1:1 basis or with small groups. You will build strong, trusting relationships with students, helping them to feel safe, valued, and ready to learn.

Your day-to-day work will involve:

- Assisting the teacher in preparing learning materials and classroom resources.
- Help manage and maintain a calm, supportive environment.
- Set up and tidy away equipment and resources before and after lessons
- Providing individualised support to help students access learning and overcome barriers
- Supervise students during break times or off-site activities
- Working closely with teachers and other staff members to ensure a coordinated and consistent approach
- Participating in regular team meetings and discussions with the Pastoral Manager to review student progress and plan next steps
- Monitoring and reporting on student engagement, wellbeing, and academic development
- Maintaining accurate records, including safeguarding documentation and student files
- Participate in training and CPD opportunities to enhance skills and knowledge.
- Occasionally working flexible hours, with advance notice, to support specific student needs or school events

This is a highly rewarding role where your presence and consistency can have a profound impact on a young person's confidence, progress, and future.

We Are Ideally Looking For Someone With:

- Experience of working with children or young people, ideally in education, healthcare, or pastoral roles
- A calm, empathetic, and flexible approach
- Strong communication and teamwork skills
- A commitment to safeguarding and promoting the welfare of children

Safeguarding Statement

The St. Peter's Centre is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share the commitment.

The successful applicant's appointment will be subject to satisfactory enhanced clearance by the Disclosure and Barring Service.

Applications from agencies will not be considered and all applications must be made on the school's application form.

For an informal discussion regarding this position, please email: Yolande Mead at yolandem@sphpru.surrey.sch.uk

We want to be an inclusive and diverse employer of first choice, reflecting the community we serve and particularly welcome applications from all under-represented groups.